

PharmAcademic Release Notes: June 2024

Re-Design of Key Reports

Highly used reports have been redesigned to make them easier to filter and review.

Overdue Tasks Report (Program Report)

- “Overdue Evaluations and Cosign Tasks” report was renamed “Overdue Tasks Report”
- Overdue Duty Hours forms were added to the report
- Removed merged columns and added “Task Type” column so users can filter by the type of task (evaluation, evaluation cosign, duty hours)

ACHR History Report (Resident-Specific Report)

- Added the date the objective was marked ACHR
- Separated columns and removed “merged” columns so report can easily be filtered

Goals and Objectives with Evaluation Responses (Resident-Specific Report)

- Added the date the objective was marked ACHR
- Separated columns and removed “merged” columns so report can easily be filtered
- Clarified column headers such as “original submit date”

Average Monthly Summative Scores (Resident-Specific Report)

- Added the date the objective was marked ACHR
- Updated the font and description of the report

Evaluation Reports

The “Manage All Evaluations” page was renamed “Evaluation Reports” and was moved to an easier to access location for RPDs/Designees (Manage Program > Evaluation Reports). ASHP Surveyors will continue to access this page by going to the Evaluation Tools Dashboard and clicking “Go to Evaluation Search and Reports.”

- The search page was redesigned with additional headers and clarifying text to assist users with filtering evaluation results.
- The report names and descriptions were re-written to provide more clarity
- Note: The Evaluations Reports page switched locations with the Announcements tab. To add an announcement, users will now go to Manage Program > Tools > Announcements.

Evaluation Reports

Click the name of the report to download results in Excel. Reports include the data from the submitted evaluations found in the search results.

Evaluation Response Report Displays one submitted evaluation per row with a column for each question/response. Includes cosignature data.

Expanded Evaluation Response Report Incorporates the “Evaluation Response Report” + learning experience and cosign information.

Question/Row Evaluation Report Displays one question per row for each submitted evaluation. Excludes cosignature data.

Summative Evaluation All Team Responses Includes the primary and supporting preceptor’s answers and comments from team-based summative evaluations, including those not selected by the primary preceptor to be included in the final evaluation. Format: Question/Row.

Evaluation Scores Includes numeric data from submitted evaluations (total score and average) when utilizing an assessment scale with a numeric value. Does not include comments or other non-numeric responses. Format: One submitted evaluation per row.

View Submitted ASHP Annual Accreditation Report

RPDs and Designees can access these reports on the Program Dashboard.

- The text of the submitted report is now darker making it easier to read.
- Users can now Print/Save the submitted report.

Resident Files

- Files added during resident close out are now available to ASHP Surveyors. These files can be viewed and downloaded on the resident's Files tab under the header "Residency Close-Out Files."
- The 6-month time file restriction was removed from the Resident's Files tab. RPDs and Designees can upload files at any time after a resident is closed out of PharmAcademic.

Program
Schedule
Evaluations
Feedback
Competencies
Self-Assessment & Development Plans
Duty Hours
Reports
Files

Resident Files

Files can be added to this tab for after the resident's end date. "Files for this Resident" (top grid) are also available in the resident's portfolio; "Residency Close-Out Files" (bottom grid) do not appear in the portfolio.

Please do not add any Protected Health Information (PHI) in PharmAcademic.

Files for this Resident | Add File

Date	File	Comments	Size	Uploaded By
7/27/2022	Final Document.docx		0.01 MB	Kevin Kline
6/23/2021	On-Boarding_Schedule_for_Mallorie.docx	Use for Orientation	0.01 MB	Erin Jones

Residency Close-Out Files | Add File

File Date	File	Comments	File Size	Uploaded By
7/27/2022	Final Document.docx		0.01 MB	Kevin Kline

Other Updates

- An update was made to ensure that PDF reports/files open in a new tab.
- The date each objective was marked ACHR was added to the Resident Dashboard. Note: if an objective was marked ACHR, and the RPD removed the ACHR status, and then it was marked ACHR again, the dashboard (and reports) will display the later ACHR date.

Competency Type	Competency Area	Objective	Objective Text	ACHR?	ACHR Date	Times Evaluated	Avg. Score	Most Recent Score
Required	PGY1 Pharmacy (2014)	R1.1.1	Interact effectively with health care teams to manage patients' medication therapy	Yes	2/1/2024	1	3.00	3
Required	PGY1 Pharmacy (2014)	R1.1.2	Interact effectively with patients, family members, and caregivers	Yes	2/1/2024	1	3.00	3